



Karate-Do Goju-Kai Australia

VICTORIAN DIVISION

AFFILIATED TO: INTERNATIONAL KARATE-DO GOJU-KAI ASSOCIATION (I.K.G.A.)

TERMS & CONDITIONS OF THE DOJO

Listed below are the Policies that must be observed and complied to, and are in the best interest of the Dojo and its members. They are a **“condition of continued membership”** of this Club.

1. Fees & Grading Policy

(a) Training fees and/or Annual Membership Subscriptions Fees:

- Are to be paid promptly when due, which is **7 days from receipt of invoice**.

It is at the discretion of **“management”** to refuse entry if fees have not been paid

(b) Grading Fees are to be paid **PRIOR** to grading day

- Part of the grading requirement is that Training Fees and/or Annual Membership subscriptions are up to date and current to be eligible for grading.

2. Acknowledging instructors by their official titles:

- **1st and 2nd Dan “INSTRUCTORS”** are to be addressed as **“SEMPAI”**
- **2nd Dan “INSTRUCTOR”** appointed by the **BRANCH CHIEF**, will be called **“SENSEI”**
- **3rd Dan “INSTRUCTORS” and above** are to be addressed as **“SENSEI”**
- **MASTER INSTRUCTORS** are to be addressed as **“SHIHAN”**

3. Respect & Responsibility Policy (including Bullying and/or Intimidation)

- Expression of personal opinions, or actions that bring into question the reputation of the Dojo, or its representatives that are socially or ethically destructive, including bullying and/or intimidation by students, parents, or instructors towards others, whether it is internal or external to the dojo, **will not be tolerated**.
- If you have any questions or complaints, please address them directly to your Instructor or Management, preferably in writing.

4. Social Media Policy

- Instructors, parents & students **will refrain** from posting any remarks, photographs or video of a disparaging or embarrassing nature. **Social media is not to be used to bully or intimidate other students**.
- Consent must be obtained from a parent or member, before unloading photographic or video content to a social media platform.
- Social media is not to be used to contact students under the age of 18 **without parental consent**.

5. Behaviour Policy

- **NO smoking in ANY AREA of the dojo**—this applies to all personnel, students and spectators (including parents).
- **NO chewing of gum or consumption of food** is permitted on dojo premises, unless the club is being utilized for a social event, at the discretion of management or the senior instructor.
- **Conduct not acceptable within the dojo.**
All students will behave in an orderly and respectful manner whilst training. Loud talking, use of “bad language”, insolent and/or arrogant behaviour will not be tolerated whilst in the Dojo.

6. Jewellery Policy—Applicable to Students & Instructors

- No rings, neck ornamentation [necklace, chains, beads, etc.], bracelets, watches, hair clips, and all facial piercings including earrings.

7. Safe Training Environment

- Goju-Kai Karate Bayside is committed to providing students with a clean and safe dojo environment. Assigned club Instructor's are level 2 first aid qualified, and 'Working with Children' checked.
- All students will be under supervision of a qualified black belt Instructor, or of Master rank (Shihan) at all times during class sessions.
- Students are required to wear 'protective equipment' when engaged in dojo sparring activities and competition events.
- Protective equipment may be purchased through the dojo. Contact your Instructor if you have any questions in regard to required protective equipment at this dojo.
- Girls 14 and over and woman require chest protectors. Groin guards are required for juniors and men.
- No pee wee, junior or adult student will be permitted to 'spar' without a mouthguard. Head guard protection will be made available for pee wee and junior students who do not have a mouthguard with them.

8. Complaints

- Please contact your Instructor immediately if you have any questions or complaints, preferably in writing. A '**record of complaint**' form will be provided upon request. All complaints are taken seriously, and will be referred to the club committee for investigation. The committee will discuss the compliant(s) / and or allegation, and determine the appropriate course of action to resolve the matter.
- Complaints received, both formal and informal, are properly documented, and will be treated confidentially with a high degree of sensitivity.

9. Drug & Alcohol Policy

- Any student and/or instructors found to have consumed, or be under the influence of Drugs or Alcohol will not be permitted to participate in class, and will be asked to leave dojo premises.

10. Weather [HEAT] Policy

- **When the temperature exceeds 34°C there will be NO training**, in order to comply with Occupational Health & Safety Regulations.

Issued by:

Chief Instructor Steve Colangelo **SHIHAN**

President—Victorian Goju-Kai Karate Inc.